

PSEG Services Corporation
Human Resources – Labor Relations
80 Park Plaza, T10, Newark, N.J. 07102



February 5, 2015

Mr. Cornelius Wojceichowski
Business Manager
UA Local 855
261 East Main Street
Somerville, N.J. 08876-3008

**GENERAL CLERKS PROVIDING INVENTORY DATA ENTRY SUPPORT TO
THE STOREROOM**

As a result of a Sarbanes-Oxley control deficiency (Control #MM271), it has become necessary to segregate duties as it relates to Storeroom personnel performing inventory counts and the associated data entry required into SAP. These two tasks may no longer be performed by the same person. Therefore, the Company and Union have agreed to the following:

In the event the inventory counts and associated data entry cannot be performed by two separate Storeroom personnel, the data entry task may be assigned to a General Clerk. When such assignment is made, the most senior General Clerk will have the first opportunity to perform the work. He/She shall be upgraded to a 9381 Storekeeper, and be compensated at the maximum Storekeeper hourly rate for the time spent performing this task, but no less than a minimum of one hour. The Company will provide the General Clerk with the training needed to perform this task.

A handwritten signature in cursive script, appearing to read "Cornelius Wojceichowski".

Cornelius Wojceichowski
Business Manager
U.A. Local 855

A handwritten signature in cursive script, appearing to read "Patrick Doonan".

Patrick Doonan
Labor Relations Manager